Fowler Road School

REPORTING

Reporting is the process of communicating information about student achievement and progress. The purpose of reporting is to support teaching and learning by providing feedback to students, parents and teachers.

Students’ achievement and progress can be reported by comparing:
- the student's work against a standards framework of syllabus outcomes
- the student's prior and current learning achievement
- the student's achievements with those of other students.

Effective reporting practices:
- have clear direct links with syllabus outcomes
- are integral to teaching and learning
- are balanced comprehensive and varied
- are valid and reflect the actual intention of teaching and learning activities, based on syllabus outcomes
- are fair
- engage the learner
- value teacher judgement
- are time efficient and manageable
- recognise individual achievement and progress
- involve a whole-school approach
- actively involve parents
- convey meaningful and useful information.

At Fowler Road:
- parents and carers are encouraged to contact the school to discuss their child's progress at any time
- communication books/sheets and homework activities should give parents and carers information about students' progress on a weekly basis
- a formal report together with samples of students' work is given/sent to parents each semester
- formal reviews are completed on students each year
- home schools and parents have the opportunity to contribute to the formal review of students
- parents have opportunities to discuss the report at parent information evenings.

In addition, as an accountability measure, the progress of students is reported on in the Annual Report.

As students have special needs and the Basic Skills tests are unlikely to be good measures of progress, the following process is used to gather data for accountability reporting.
- Assessment of students as per the Assessment Policy within a week of their enrolment.
- This Assessment is to yield: a reading age; a maths level; a spelling age; and a writing level.
- Assessing of students in similar ways before students leave the program.
- Ratings of students on their performance in maintaining school rules as a percentage of time when they begin and when they leave the program or at the beginning and end of each year.
- Evaluation forms completed by parents, students and home schools.

This data is then collected and reported on in an appropriate format in the school's Annual Report. The Annual Report comprises:
- a report on the school's progress in the context of the school's plan - data is based on the yearly review
- a report on the data collected on students' progress
- an annual financial report.